



Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John'S Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

**Office Order**

As per the Guidelines of NAAC "Women Development Cell" has been constituted for the Academic Year 2018-19 for planning and monitoring of overall academic operations, activities, procedures, functioning and maintaining all relevant documents and files in association with various committee/coordinators of the department.

| Sr. No. | Members             | Designation | Mobile No. | Email.Id                          | Sign |
|---------|---------------------|-------------|------------|-----------------------------------|------|
| 1.      | Sadhana Chhattlani  | Convener    | 8850688757 | sadhana.chhat<br>lan@gmail.com    |      |
| 2.      | Akshay Singh        | Member      | 8779869962 | akshay.singh.5226<br>@gmail.com   |      |
| 3.      | Tushar Chavan       | Member      | 9773828320 | tusharschavaneq<br>@gmail.com     |      |
| 4.      | Vinayak Chakravarti | Member      | 8369264010 | Vinayak.<br>chakravarti@gmail.com |      |
| 5.      | Ganesh Maske        | Member      | 9987189655 | maskeganesh62<br>@gmail.com       |      |

The committee should conduct meetings as per requirements and records be maintained accordingly. The entire concerned are requested to take note and act accordingly.

PRINCIPAL

**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.



CC:-

- 1.All the concerned
- 2.Office Copy



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Tel no:- +91-8591655745

Date: 01.08.2018

**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2018-2019**

The First meeting of Women Development Cell will be held on **04.08.2018** (Saturday) at 6.30 pm in the staff Room of the college.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2.      | Akshay Singh        | Member                |                             |
| 3.      | Tushar Chavan       | Member                |                             |
| 4.      | Vinayak Chakravarti | Member                |                             |
| 5.      | Ganesh Maske        | Member                |                             |





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**Agenda**

1. Approval of Previous Meeting Minutes
2. Updates on Previous Action Items
3. Discussion on Current Initiatives and Programs
4. Planning Future Events and Workshops
5. Collaboration Opportunities

**Resolutions**

1. The minutes of the previous meeting held were circulated among the members for review. Upon thorough examination, it has been determined that the minutes accurately reflect the discussions and decisions made during the meeting. Therefore, the minutes are hereby approved and accepted as a true record of proceedings.
2. The action items from the previous meeting were diligently followed up on by the respective members. Progress reports on each action item were presented, highlighting achievements, challenges encountered, and any adjustments made to the action plans. Any outstanding tasks were identified, and responsible parties were urged to take necessary steps to ensure their completion within the stipulated time frame.
3. The current initiatives and programs undertaken by the Women's Development Cell (WDC) were thoroughly discussed. Reports on ongoing projects, workshops, and awareness campaigns were presented, along with their respective outcomes and impact assessments. Members engaged in constructive discussions to identify areas for improvement, resource allocation, and strategies to enhance the effectiveness of existing programs. Additionally, new ideas and suggestions were welcomed to further broaden the scope and reach of the WDC's initiatives.





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4. A comprehensive discussion was held regarding the planning of future events and workshops aimed at promoting gender equality, women empowerment, and creating a conducive environment for the holistic development of students. Various suggestions were put forward, taking into consideration the interests and needs of the college community. Key considerations such as theme selection, resource allocation, logistics, and timelines were deliberated upon to ensure the successful execution of planned events and workshops.
  
5. The potential for collaboration with external organizations, NGOs, and corporate entities was explored to strengthen the impact and outreach of the WDC's initiatives. Members were encouraged to identify and establish partnerships that align with the objectives and values of the WDC. Furthermore, strategies for fostering collaboration within the college community, including student bodies, faculty members, and administrative staff, were discussed to leverage collective efforts towards promoting gender equality and women empowerment.

### Vote of Thanks

Convener thanks to everyone who attended the meeting and assign the roles and responsibilities of every entity involved in accreditation process.



**Convener- Women Development Cell**



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**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**

**A.Y. 2018-2019**

The Second meeting of Women Development Cell will be held on **12.01.2019** (Saturday) at 8:00 pm in the staff Room of the college.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2       | Akshay Singh        | Member                |                             |
| 3       | Tushar Chavan       | Member                |                             |
| 4       | Vinayak Chakravarti | Member                |                             |
| 5       | Ganesh Maske        | Member                |                             |





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**Agenda**

1. Review of Previous Minutes
2. Update on Ongoing Projects and Initiatives
3. Planning for Future Events
4. Awareness Campaigns
5. Guest Speaker Invitations
6. Collaboration with Other Departments or Organizations

**Resolutions**

1. minutes from the previous meeting be reviewed and approved as accurate, with any necessary amendments made.
2. Resolved, that updates on all ongoing projects and initiatives be provided, including progress made, challenges faced, and any required actions or adjustments.
3. discussions and plans for future events be initiated, taking into consideration factors such as objectives, timelines, resources, and potential collaborations.
4. Resolved, that strategies and plans for awareness campaigns be formulated, focusing on key messages, target audiences, channels of communication, and methods of evaluation.
5. Resolved, that invitations to guest speakers be extended for upcoming events or initiatives, with consideration given to their expertise, relevance to the subject matter, and availability.





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6. Resolved, that opportunities for collaboration with other departments or external organizations be explored and pursued, with the aim of enhancing the effectiveness and reach of WDC's initiatives and projects.

### Vote of Thanks

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Convener- Women Development Cell



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As per the Guidelines of NAAC "Women Development Cell" has been constituted for the Academic Year 2019-20 for planning and monitoring of overall academic operations, activities, procedures, functioning and maintaining all relevant documents and files in association with various committee/coordinators of the department.

| Sr. No. | Members             | Designation | Mobile No. | Email.Id                      | Sign |
|---------|---------------------|-------------|------------|-------------------------------|------|
| 1.      | Sadhana Chhattlani  | Convener    | 8850688737 | sadhana.chhatlani@gmail.com   |      |
| 2.      | Akshay Singh        | Member      | 8774869962 | akshay.singh.5226@jmuil.com   |      |
| 3.      | Tushar Chavan       | Member      | 9773828320 | tusharschavane9@gmail.com     |      |
| 4.      | Vinayak Chakravarti | Member      | 836926440  | vinayak.chakravarti@gmail.com |      |
| 5.      | Ganesh Maske        | Member      | 9987189655 | maskeganesh62@gmail.com       |      |

The committee should conduct meetings as per requirements and records be maintained accordingly. The entire concerned are requested to take note and act accordingly.

CC:-

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PRINCIPAL

**Principal**  
Mumbra College of Arts & Commerce  
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Date: **20.06.2019**

**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**

**A.Y. 2019-2020**

The First meeting of Women Development Cell will be held on **22.06.2019** (Saturday) at 7.15 pm in the college staff room.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2       | Akshay Singh        | Member                |                             |
| 3       | Tushar Chavan       | Member                |                             |
| 4       | Vinayak Chakravarti | Member                |                             |
| 5       | Ganesh Maske        | Member                |                             |





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**Agenda**

1. Review of Previous Minutes
2. Progress Report
3. Planning Future Activities
4. Skill Development Workshops for the women faculty members
5. Mentorship and Support Programs
6. Feedback and Suggestions

**Resolutions**

1. reviewed the minutes of the previous WDC meeting for accuracy and completeness. Any corrections or amendments will be noted and approved.
2. Resolved, to receive and discuss the progress report on ongoing initiatives and projects aimed at promoting the development and empowerment of women faculty members within the college.
3. Discussions were carried to brainstorm and plan future activities and programs that foster the professional growth and well-being of women faculty members, ensuring inclusivity and equal opportunities.
4. Resolved, to organize skill development workshops tailored to the needs and interests of women faculty members, aimed at enhancing their professional skills, leadership abilities, and career advancement opportunities.





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5. Resolved, to establish mentorship and support programs that pair experienced faculty members with junior or newly appointed women faculty members, providing guidance, advice, and networking opportunities.
6. Resolved, to encourage open discussion and feedback from all members of the WDC regarding existing programs and initiatives, as well as suggestions for improvement and new ideas to better support women faculty members.

### **Vote of Thanks**

Convener thanks to everyone who attended the meeting and assign the roles and responsibilities of every entity involved in accreditation process.



**Convener-** Women Development Cell



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**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2019-2020**

The Second meeting of Women Development Cell will be held on **15.02.2020** (Saturday) at 6.30 pm in the college staff room.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2       | Akshay Singh        | Member                |                             |
| 3       | Tushar Chavan       | Member                |                             |
| 4       | Vinayak Chakravarti | Member                |                             |
| 5       | Ganesh Maske        | Member                |                             |





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**Agenda**

1. Review of Previous Activities
2. Upcoming Events and Initiatives
3. Workshops and Training Programs
4. Skill Development Programs
5. Support System for Women
6. Resource Allocation and Budget Planning

**Resolutions**

1. The committee will conduct a comprehensive review of previous activities to assess their effectiveness, identify areas of improvement, and determine the impact achieved. This will involve gathering feedback from stakeholders, analyzing data, and documenting lessons learned.
2. The committee will plan and organize a series of upcoming events and initiatives aimed at advancing the goals of the organization. This will involve identifying key themes, setting objectives, securing resources, and developing a timeline for implementation.
3. The committee will design and implement a schedule of workshops and training programs to enhance the skills and knowledge of members. This will involve identifying relevant topics, recruiting qualified facilitators, and coordinating logistics for delivery.
4. The committee will develop and implement skill development programs tailored to the needs of members. This may include offering courses, mentorship opportunities, or hands-on training sessions to build competencies and confidence in specific areas.





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5. The committee will establish a support system for women within the organization, providing resources, mentorship, and networking opportunities to promote their professional growth and advancement. This may involve creating a women's affinity group, organizing events focused on gender diversity and inclusion, and advocating for policies that support women in the workplace.
6. The committee will develop a resource allocation and budget plan to ensure adequate funding and support for the organization's activities and initiatives. This will involve assessing current resources, identifying funding sources, prioritizing needs, and allocating resources accordingly to maximize impact and efficiency.

### Vote of Thanks

Convener thanks to everyone who attended the meeting and assign the roles and responsibilities of every entity involved in accreditation process.



**Convener- Women Development Cell**



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| Sr. No. | Members             | Designation | Mobile No. | Email.Id                             | Sign |
|---------|---------------------|-------------|------------|--------------------------------------|------|
| 1.      | Sadhana Chhattlani  | Convener    | 8850688737 | sadhana:<br>chhattlani@<br>gmail.com |      |
| 2.      | Akshay Singh        | Member      | 8779869962 | akshay singh 5226<br>@gmail.com      |      |
| 3.      | Tushar Chavan       | Member      | 9773828320 | tusharschavan9<br>@gmail.com         |      |
| 4.      | Vinayak Chakravarti | Member      | 8369260000 | Vinayak Chakravarti<br>@gmail.com    |      |

The committee should conduct meetings as per requirements and records be maintained accordingly. The entire concerned are requested to take the note and act accordingly.



PRINCIPAL

**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.

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Date: 29.07.2020

**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2020-2021**

The First meeting of Women Development Cell will be held on **30.07.2020 (Thursday)** at 7.30 pm (Online).

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2       | Akshay Singh        | Member                |                             |
| 3       | Tushar Chavan       | Member                |                             |
| 4       | Vinayak Chakravarti | Member                |                             |





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### Agenda

1. Review of Previous Minutes
2. Updates on Ongoing Initiatives
3. Planning Future Events and Activities
4. Collaboration Opportunities
5. Resource Allocation:

### Resolutions

1. The meeting began with a thorough review of the minutes from the previous session. Members carefully examined the actions and decisions taken in the previous meeting, ensuring accuracy and completeness. Any discrepancies or unresolved issues were addressed and noted for further action.
2. The group then proceeded to discuss updates on ongoing initiatives. Each project or task was reviewed in detail, with team members providing progress reports, challenges encountered, and proposed solutions. This comprehensive overview allowed for effective coordination and alignment among team members, ensuring that all initiatives are on track and any necessary adjustments are made promptly.
3. Next on the agenda was the planning of future events and activities. Members engaged in brainstorming sessions to generate ideas for upcoming projects, campaigns, or events. Key considerations such as objectives, target audience, budget, and timeline were thoroughly discussed to ensure the successful execution of planned activities. Actionable plans were developed, assigning responsibilities, and establishing clear milestones to track progress.





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4. The meeting then shifted focus to identifying collaboration opportunities. Members shared insights and perspectives on potential partnerships or joint initiatives that could enhance the organization's impact and reach. Discussions centered around identifying synergies with external stakeholders, leveraging complementary resources, and fostering mutually beneficial relationships. Concrete action steps were outlined to explore and pursue promising collaboration opportunities further.
  
5. Lastly, the group deliberated on resource allocation to support the organization's initiatives effectively. This involved assessing current resource availability, prioritizing needs, and making informed decisions on resource allocation to maximize impact and efficiency. Discussions included budget considerations, staffing requirements, and potential sources of funding or support. A consensus was reached on allocating resources in a strategic manner that aligns with organizational priorities and goals.

### Vote of Thanks

Convener thanks to everyone who attended the meeting and assign the roles and responsibilities of every entity involved in accreditation process.



**Convener-** Women Development Cell



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**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2020-2021**

The Second meeting of Women Development Cell will be held on **27.03.2021** (Saturday) at 8.30 pm (Online).

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2.      | Akshay Singh        | Member                |                             |
| 3.      | Tushar Chavan       | Member                |                             |
| 4.      | Vinayak Chakravarti | Member                |                             |





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**Agenda**

1. To discuss about the previous year's performance of WDC
2. To organize women empowerment awareness by principal sir
3. To discuss about the latest trends of the women development in the college
4. To discuss about the events to be conducted for women empowerment.
5. Any other relevant subject at the time of meeting

**Resolutions**

1. Review the achievements, challenges, and impact of initiatives undertaken by the Women Development Cell in the previous year. Identify areas of improvement and success stories to build upon for the upcoming year.
2. Coordinate with the principal to schedule and organize awareness sessions or workshops focusing on women empowerment. Ensure the involvement of relevant stakeholders and allocate resources as necessary for successful implementation.
3. Research and present the latest trends, issues, and best practices in women development within educational institutions. Evaluate how these trends align with the college's objectives and explore potential strategies for integration.





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4. Brainstorm and finalize a calendar of events aimed at promoting women empowerment within the college community. Include workshops, seminars, guest lectures, and interactive sessions addressing various aspects such as leadership, career development, gender equality, and mental health.
  
5. Open the floor for additional topics or concerns related to women's development and well-being. Encourage active participation and ensure all voices are heard and considered in decision-making processes.

### Vote of Thanks

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**Convener-** Women Development Cell



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| Sr. No. | Members             | Designation | Mobile No. | Email.Id                     | Sign |
|---------|---------------------|-------------|------------|------------------------------|------|
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| 3.      | Tushar Chavan       | Member      | 9773828320 | tusharschavan@gmail.com      |      |
| 4.      | Vinayak Chakravarti | Member      | 836926006  | vinayakchakravarti@gmail.com |      |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.



PRINCIPAL

**Principal**

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Date: 01.07.2021

**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2021-2022**

The First meeting of Women Development Cell will be held on **03.07.2021** (Saturday) at 6.30 pm (Online).

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2       | Akshay Singh        | Member                |                             |
| 3       | Tushar Chavan       | Member                |                             |
| 4       | Vinayak Chakravarti | Member                |                             |





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**Agenda**

1. Review of Previous Minutes
2. To discuss about the event conducted on the international women's week celebrated by the college.
3. A speech to be given by principal sir regarding gender equality and women development.
4. To discuss about the annual events to be conducted in the current year.
5. Any other relevant subject at the timing of the meeting.

**Resolutions**

1. The Women's Development Cell (WDC) reviewed the minutes from the previous meeting to ensure all action items were addressed and any pending issues were followed up on accordingly. It was noted that all tasks were completed satisfactorily.
2. The WDC engaged in a comprehensive discussion regarding the successful execution of the event commemorating International Women's Week. Feedback was collected from attendees, and the effectiveness of the event in promoting awareness and celebrating women's achievements was acknowledged. Suggestions for improvements in future events were also noted for consideration.
3. The WDC proposed and approved the scheduling of a speech by the principal addressing the importance of gender equality and the advancement of women within the college community. The speech will emphasize the institution's commitment to fostering an inclusive environment and promoting opportunities for all individuals regardless of gender.





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4. The WDC deliberated on the lineup of annual events to be conducted throughout the current year. Various initiatives aimed at empowering women, raising awareness on pertinent issues, and providing platforms for dialogue and collaboration were proposed and discussed. A tentative calendar of events was drafted, considering the availability of resources and the interests of the college community.
5. During the meeting, the WDC entertained any other relevant topics brought forward by members. Discussions ensued on additional measures to support women's development within the college, including mentorship programs, skill-building workshops, and outreach initiatives to engage with external stakeholders. The importance of ongoing communication and collaboration among members was emphasized to ensure the effective implementation of all initiatives.

### Vote of Thanks

Convener thanks to everyone who attended the meeting and assign the roles and responsibilities of every entity involved in accreditation process.



**Convener-** Women Development Cell



Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John'S Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2021-2022**

The Second meeting of Women Development Cell will be held on **29.01.2022** (Saturday) at 6.30 pm in the staff Room of the college.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2.      | Akshay Singh        | Member                |                             |
| 3.      | Tushar Chavan       | Member                |                             |
| 4.      | Vinayak Chakravarti | Member                |                             |





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**Agenda**

1. Review of Previous Minutes
2. Work assigned to the faculties.
3. Gathered inputs from all the faculties on the executions of events.

**Resolutions**

1. The Women's Development Cell (WDC) reviewed the minutes from the previous meeting to ensure all action items were addressed and any pending issues were followed up on accordingly. It was noted that all tasks were completed satisfactorily.
2. Assign specific tasks to each faculty member based on their expertise and availability. Clearly communicate the objectives, timelines, and expected outcomes for each assigned task. Regularly follow up with faculty members to ensure progress and provide support or resources as needed. Maintain a record of tasks assigned and completed to track progress and ensure accountability.
3. Schedule a meeting or conduct a survey to gather inputs from all faculties regarding the execution of events. Facilitate open discussions to identify challenges, opportunities, and areas for improvement in event execution. Document the inputs received from faculties and categorize them based on common themes or issues.





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**Vote of Thanks**

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**Office Order**

As per the Guidelines of NAAC "Women Development Cell" has been constituted for the Academic Year 2022-23 for planning and monitoring of overall academic operations, activities, procedures, functioning and maintaining all relevant documents and files in association with various committee/coordinators of the department.

| Sr. No. | Members             | Designation | Mobile No. | Email.Id                    | Sign |
|---------|---------------------|-------------|------------|-----------------------------|------|
| 1.      | Sadhana Chhattani   | Convener    | 8850688737 | sadhana.chhattani@gmail.com |      |
| 2.      | Akshay Singh        | Member      | 8779869962 | akshay.singh522@gmail.com   |      |
| 3.      | Tushar Chavan       | Member      | 9773828320 | tushar.chavan@gmail.com     |      |
| 4.      | Vinayak Chakravarti | Member      | 886926406  | Vinayaknalsawant@gmail.com  |      |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

PRINCIPAL



CC:-  
1. All the concerned  
2. Office Copy

**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.



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Date: **28.07.2022**

**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2022-2023**

The First meeting of Women Development Cell will be held on **30.07.2022** (Saturday) at 8.15 pm in the staff Room of the college.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2.      | Akshay Singh        | Member                |                             |
| 3.      | Tushar Chavan       | Member                |                             |
| 4.      | Vinayak Chakravarti | Member                |                             |





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**Agenda**

1. To organize "Breast cancer awareness programme under the women development cell
2. The programme to be conducted by the gynaecologist.
3. To discuss to organize for making students aware of breast cancer.
4. Also to discuss regarding screening, detection, and treatment of breast cancer.

**Resolutions**

1. The WDC recognizes the importance of raising awareness about breast cancer among students and the wider community. To achieve this, the WDC will collaborate with medical professionals, advocacy groups, and educational institutions to organize a multifaceted awareness program. This program will encompass seminars, workshops, awareness drives, and interactive sessions aimed at disseminating accurate information about breast cancer.
2. Given the specialized nature of breast cancer, the WDC acknowledges the significance of having expert medical professionals lead the awareness program. Therefore, the WDC will collaborate with gynaecologists and oncologists to conduct the sessions. Their expertise will ensure that participants receive accurate information on breast cancer, including risk factors, symptoms, and preventive measures.
3. Recognizing that students constitute a significant portion of the population, the WDC resolves to prioritize their inclusion in the breast cancer awareness program.





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4. Understanding that early detection is key to improving breast cancer outcomes, the WDC will facilitate discussions on screening methods, including mammography and self-examination techniques. Furthermore, sessions will be dedicated to discussing the latest advancements in breast cancer treatment, including surgical options, chemotherapy, radiation therapy, and targeted therapies. By providing comprehensive information on screening, detection, and treatment modalities, the WDC aims to empower individuals to make informed decisions about their breast health.

### Vote of Thanks

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Convener- Women Development Cell



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**NOTICE FOR WOMEN DEVELOPMENT CELL MEETING FOR**  
**A.Y. 2022-2023**

The Second meeting of Women Development Cell will be held on **17.03.2023** (Friday) at 6.00 pm in the staff Room of the college.

| Sr. No. | Name of Member      | Position in Committee | Signature of Member Present |
|---------|---------------------|-----------------------|-----------------------------|
| 1.      | Sadhana Chhattlani  | Convener              |                             |
| 2.      | Akshay Singh        | Member                |                             |
| 3.      | Tushar Chavan       | Member                |                             |
| 4.      | Vinayak Chakravarti | Member                |                             |





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**Agenda**

1. Empowerment Workshops
2. Career Guidance Sessions
3. Health and Wellness Programs
4. Skill Development Workshops
5. Safe Campus Initiatives

**Resolutions**

1. It was decided that These workshops will focus on building confidence, resilience, and leadership skills among participants. Through interactive sessions and experiential learning, attendees will gain valuable insights into self-awareness, effective communication, and goal setting. Our aim is to cultivate a culture of empowerment where individuals feel equipped to overcome challenges and pursue their aspirations with courage and conviction.
2. Recognizing the importance of career readiness in today's competitive landscape, we provide tailored guidance and support to students as they navigate their professional journey. These sessions will offer personalized advice on resume writing, interview preparation, networking strategies, and career exploration. By equipping students with the necessary tools and resources, we aim to empower them to make informed decisions and embark on fulfilling career paths.
3. Promoting the well-being of our campus community is paramount to our mission. Through a variety of wellness initiatives, including mindfulness workshops, fitness classes, and stress management seminars, we seek to foster a culture of self-care and resilience. By prioritizing mental and physical health, we aim to create a supportive environment where individuals can thrive academically and personally.





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4. In an ever-changing world, acquiring new skills is essential for personal and professional growth. Our skill development workshops will offer hands-on training in areas such as digital literacy, financial literacy, and entrepreneurial skills. Whether it's mastering new technologies or honing leadership abilities, these workshops will provide participants with practical tools and knowledge to succeed in today's dynamic landscape.
5. Ensuring the safety and security of our campus community is a top priority. Through a range of initiatives, including campus-wide awareness campaigns, bystander intervention training, and enhanced security measures, we are committed to creating a safe and inclusive environment for all. By fostering a culture of respect and accountability, we aim to prevent incidents of violence and harassment and promote a sense of belonging for everyone on campus.

### Vote of Thanks

Convener thanks to everyone who attended the meeting and assign the roles and responsibilities of every entity involved in accreditation process.



  
**Convener- Women Development Cell**